SPECIAL MEETING
Of
THE CITY OF PARKER CITY COUNCIL
March 6, 2023
9:00 am

AGENDA

Mayor Kelly called the meeting to order at 9 am.

ROLL CALL –
Ms. Barrow - present
Mr. Chaple - present
Ms. Galbreath - present
Ms. Gibson - present
Mayor Kelly - absent

REGULAR AGENDA:

1. **Discussion of procedural manual draft -** Council discussed ways to improve the deficiencies on the past audits. Addition of end of month reconciliations by accountant, monthly FRS procedures, monthly end closing procedures to help with audit internal control findings.
2. **Business license fee discussion –** Mr. Sloan stated the business license fees had not changed in several years, they can be increased by 3% bi-annually, he will draft ordinance to allow for increase. Discussion of permit fees, list of fees given, council would like to see the amounts paid by past developers to look at what fees should change to cover associated costs to the city. Clerk will set up workshop with possible grant writer for April 3rd at 9 am.

Meeting adjourned.

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Jami Hinrichs, City Clerk

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REGULAR MEETING
Of
THE CITY OF PARKER CITY COUNCIL
March 7, 2023
5:30 pm

AGENDA

Mayor Kelly called the meeting to order at 5:30 pm.

Invocation given by Rev. Rhinehart

Pledge of Allegiance recited.

ROLL CALL –
Ms. Barrow - present
Mr. Chaple - present
Ms. Galbreath - present
Ms. Gibson - present
Mayor Kelly - absent

ITEMS FROM THE AUDIENCE: (non-agenda items)
none

Approval of Minutes: Motion made by Ms. Galbreath to approve minutes as presented from February 21 and February 23, seconded by Ms. Barrow.

Ms. Barrow - aye
Mr. Chaple - aye
Ms. Galbreath - aye
Ms. Gibson - aye
Mayor Kelly - aye

REGULAR AGENDA:

1. **Heritage Funeral Home Request for Variance** – council discussed that a permit is in place and awning existed in previous years, no need for a variance approving as built. Vote to approve build by Ms. Barrow and seconded by Ms. Gibson.

Ms. Barrow - aye
Mr. Chaple - aye
Ms. Galbreath - aye
Ms. Gibson - aye

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Mayor Kelly - aye

2. **Development for 4925,4927,4929,4931,4933,4935,4937 and 4939 Ayala Properties –** Mr. Abu of Ayala Properties in attendance. Mr. Abu stated he is investing in rentals in the area, would like to continue to see Parker grow and develop, looks forward to owning property here. Mr. Sloan reminded council they had previously conceptually approved the rebuild of 4 town homes, additional 4 proposed, stormwater plan is for all 8 units, easement will be established, trees will be guaranteed for three years and a bond established. Eight units will be one parcel, if owner decides to sell a unit in the future he would need council approval to split the parcel. Motion of Ms. Gibson and a second by Ms. Barrow, to approve the development order for Ayala Properties two 4-plex units.

Ms. Barrow - aye
Mr. Chaple - aye
Ms. Galbreath - aye
Ms. Gibson - aye
Mayor Kelly - aye

3. **Agenda item added – Allowance of a temporary office at Parkway Garden location –** Chris Corbin, Vice President of GCUC, in attendance. Owner of property not in attendance. GCUC would like to use location for a temporary office for the next couple of years while working on Tyndall AFB rebuild. Discussion of condition of property and lack of completion of demolition of previous apartment complex, discussion over length of time before new building would be constructed on site. Land use change was granted by council for part of the property previously , from MU1 to MU2. Council would like to see land cleaned up before considering a temporary office at the location. Jimmy Lumley of 4911 Sharon Drive has concern over site becoming a laydown yard, would like council to remember vision of rebuilding Parker. Patricia Fousek of 1344 Stratford Ave. asked if a deadline was set and what work is being done. Asbestos was an issue for demolition and delayed progress. Mr. Sloan will reach out to the attorney for Parkway Garden Apartments and get update, issue may need to come before the City Magistrate.

TASK LIST:
5-year plan – meeting set for May 1, 2023, at 9am.
Procedural Manual – meeting set for April 3, 2023, at 9am.
Fee Schedules for permits – meeting set for April 3, 2023, at 9am.
Zoning Changes – no update
Grant Writer – presentation by grant writing company on April 3, 2023 at 9am.

Meeting adjourned at approximately 5:52.

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Jami Hinrichs, City Clerk